



OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KEONJHAR.  
(ST&SC DEVELOPMENT SECTION)

**\*ADVERTISEMENT FOR WALK-IN-INTERVIEW\***

(Anwasha-XI-28/2024) No. 3612 / SSD / Dated the 30/10/2024

Applications are invited from the intending candidates for engagement of **Subject Teachers in Mathematics, English & Science (8<sup>th</sup>, 9<sup>th</sup> & 10<sup>th</sup>)** for ANWESHA Hostels against the following vacancies on purely Contractual basis with monthly honorarium basis under ST&SC Development Department of Keonjhar District.

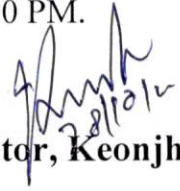
**Vacancy:**

Sl.No.	Category of posts	Vacancy
01	Subject Teacher (Mathematics)	04
02	Subject Teacher (Science)	02
03	Subject Teacher (English)	07
<b>Grand Total</b>		<b>13</b>

The details guidelines, duties and responsibilities, terms and conditions, eligibility criteria, honorarium & selection procedure, application form, date and venue for Walk-in-Interview can be obtained from the District Website i.e. [www.kendujhar.odisha.gov.in](http://www.kendujhar.odisha.gov.in) or from Notice Board of the District Welfare Office, Keonjhar during the Office hours.

The last date of receipt of applications in the Office of the District Welfare Office, Keonjhar is 14.11.2024 up to 05 PM by Regd. Post/ Speed Post only. Applications received after due date shall not be considered. Application received through Courier Service/ By hand shall not be accepted. Incomplete applications shall not be considered.

The verification of Original Certificates and Walk-in-Interview of the eligible candidates for the posts of Subject Teachers (Mathematics, Science, English) shall be conducted at Govt. (SSD) High School, Naranpur on 26.11.2024 from 10.00 AM to 4.00 PM.

  
Collector, Keonjhar

**ADVISORY FOR HIRING OF SUBJECT TEACHERS (MATHEMATICS, ENGLISH & SCIENCE) FOR Std 8<sup>th</sup>, 9<sup>th</sup> & 10<sup>th</sup> STUDENTS FOR ANWESHA HOSTELS**

**A-Duties and responsibilities of Subject Teachers:**

- a. Teaching of concerned subject as per syllabus of CBSE/ICSE board.
- b. Timely correction of class and home assignments, test papers, projects etc.
- c. Setting of question papers for various tests and exams.
- d. Preparation of lesson plans and maintaining academic record of students.
- e. Preparing students for curricular/ co-curricular activities etc.
- f. Any other works as to be assigned by the district authority/SSD department.

**B-Terms and Conditions:**

1. Subject teacher engaged, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of SSD Deptt.
2. Working hours shall be 3-4 hrs.
3. The engagement of these Subject teachers will automatically come to an end once the contractual period is over.
4. An assessment of the performance of the subject Teachers hired may be done by the same committee on a regular basis and also an annual appraisal at the end of the academic year to allow further renewal.
5. Maximum age for Subject Teacher at the time of engagement shall be **Twenty-Six (26) years to Forty-five (45) as on 31.10.2024.**
6. A Subject teacher unauthorizedly remaining absent and not taking classes for a continuous period of 15 days or more deemed to be terminated and he/She shall never be entertained further.

**C-Eligibility Criteria:**

- a. For Class VIII to X- BA/BSc with minimum 50% marks in aggregate with B.Ed.
- b. The candidates should have passed BSc/BA with Honors in the specific subject (for example, in Science-Honors in Chemistry/Physics/Botany/Zoology is required).
- c. Minimum 2 years of experience of teaching English Medium students.

**D-Honorarium:**

- a. A Subject teacher will be paid Rs.12, 000/- in a month.

**E-Mode of Selection:**

- i. The available vacancies in the proportion of 3 subject teachers as per ANWESHA building shall be assessed by the DWO.
- ii. A notification stating requirement shall be widely publicized and affixed in the DWO office and the partner English medium Schools calling for applications from suitable candidates who have at least 2 years teaching experience of English medium children in the specific subject.
- iii. The selection committee may consist of the DWO, DI of schools, CI of schools, Hostel superintendents (ADWOs/WEOs) and one subject Teacher teaching High school students of the concerned subject (English, Science, Mathematics) of any reputed English Medium school.
- iv. The selection shall be made through walk in interview and career marking as per the Guest Teacher advisory mentioned below.
  - a. 50% career weightage (50 Marks) =1<sup>st</sup> Div- 50 Marks, 2<sup>nd</sup> Div with minimum 50% marks-30 marks,
  - b. 30% teaching experience (30 marks) = 1year-10 marks, 2 years- 20 marks, 3 years and above-30 marks,
  - c. 20% interview (20 Marks)

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**Total 100 Marks**

**The Guest teacher career marking is as follows.**

1. Teaching Experience certificate at least 2 years teaching experience of English medium Children in the specific subject.
2. If the total marks scored by two or more candidates in computation of marks by selection committee gets equal, candidate scoring higher percentage of marks in B.Ed. as the case may be should get preference.
3. The selection committee shall prepare a panel of candidates securing 50 or above marks in the selection process as mentioned in sub-Para IV of Para E of this advisory for engaging them as and when a required, when a guest teacher is disengaged or he/she quits the assignment. The empanelled list will be valid for 1 (one) year from the date of approval.
4. The approved list of selected candidates and the empanelled list shall be approved by the District Collector.
5. **The Collector, Keonjhar reserves the right for cancellation/ modification of this advertisement and increase or decrease the notified vacancies without assigning any reason thereof.**

**Enclosures to be attached with the application form:**

- (i) Self-attested photo copies of certificates showing Academic Qualifications with Mark Sheets.
- (ii) Self-attested photo copies of B.Ed. certificates and mark sheets.
- (iii) Self-attested photo copy of NCTE approval to be attached in case of candidates who have passed B.Ed. from outside Odisha.
- (iv) Self-attested photo copies of OSSTET pass certificate if available.
- (v) Self-attested photo copies of Teaching Experience certificate at least 2 years teaching experience of English medium Children in the specific subject.
- (vi) 2 nos. of self-attested recent passport size colour photographs with white background signed by the candidate in the front side out of which one has to paste in the appropriate space provided in the application form and another should be firmly tagged with the application form.

Category & name of the post applied for and this Office Advertisement Notification No 3612 /SSD/Dt. 30/10/2024 should be superscripted in bold capital letters on the cover containing the application form. No TA/ DA will be paid to the candidates for their travel in connection with the verification of original certificates or interview.

Complete application in all respect along with above enclosure should be dropped with a close cover with embedded the address on the envelope as **the District Welfare Officer, Keonjhar, AT-Collectorate Campus, PO- Keonjhargarh, District-Keonjhar, PIN-758001, Odisha** in Sealed Cover Box of the office of the District Welfare, Keonjhar on or before 14.11.2024 up to 05.00 PM.

**The verification of Original Certificates and Walk-in-Interview of the eligible candidates for the posts of Subject Teachers (Mathematics, Science, English) shall be conducted at Govt. (SSD) High School, Naranpur on 26.11.2024 from 10.00 AM to 4.00 PM.**

  
Collector, Keonjhar

**APPLICATION FORM FOR HIRING OF SUBJECT TEACHERS  
(MATHEMATICS, ENGLISH AND SCIENCE) FOR ANWESHA HOSTELS**

(ST&SC DEVELOPMENT DEPTT., DIST-KEONJHAR)

Affix passport  
size  
Photograph

To

**The District Welfare Officer, Keonjhar**

**CATEGORY OF THE POST APPLIED FOR: (Put  $\sqrt$  mark)**

**(Advertisement Notification No. \_\_\_\_\_ /SSD/Dated. \_\_\_\_\_)**

Subject Teacher (Mathematics)	Subject Teacher (Science)	Subject Teacher (English)

**(TO BE FILLED IN CAPITAL LETTERS)**

1. Full Name of the candidate: \_\_\_\_\_

2. Name of the Father / Husband \_\_\_\_\_

3. **Permanent Address:**

AT- \_\_\_\_\_ PO- \_\_\_\_\_

VIA- \_\_\_\_\_ District- \_\_\_\_\_ State \_\_\_\_\_

PIN- 

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 Mobile No. \_\_\_\_\_

4. **Present Address:**

AT- \_\_\_\_\_ PO- \_\_\_\_\_

VIA- \_\_\_\_\_ District- \_\_\_\_\_ State \_\_\_\_\_

PIN- 

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5. **Whether ST/SC/SEBC/OBC/GEN** \_\_\_\_\_

6. **Gender:**  Male  Female (Put  $\sqrt$  mark)

7. **Date of Birth ( As recorded in Matriculation Certificate) :-** \_\_\_\_\_

8. **Age as on 31.10.2024:** \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days

9. **Educational qualification:**

Sl. No.	Name of the Examination	Year of passing	Name of Board/University	Full Marks (without extra optional)	Mark secured (without extra optional)	% of marks secured

N.B.- (i) Marks secured in Extra optional/ Ancillary/ Foundation subject should not be included for calculation.

10. **Teaching Experience minimum 2 years of experience of teaching English Medium Students.**

(Copy of Experience Certificate / Service Certificate to be attached):

11. **List of enclosures:** \_\_\_\_\_

**DECLARATION**

I do hereby declare that the statements made in this application are true, complete and correct to the best of my knowledge and based upon documentary evidence. I carefully read the details of Advertisement /Notice and declared that, I fulfil all the conditions of eligibility prescribed for the post. In case of any of the statements / particulars is /are found to be incorrect during or after the selection my candidature for the said post will be cancelled / forfeited and I shall be responsible for this in each and every aspect.

**Signature of the applicant**

**Date:**